

Academy of Finland: FIRI Data Management Policy

Data management policy

General description of data

Guidance:

- What kinds of data are produced by or associated with the research infrastructure?
- What ethical guidelines are in place for produced data, such as personal or sensitive data?
- Give a rough estimate of the size of the data produced, for example per day, month or year, if you provide data storing facilities.
- What kinds of data quality control procedures are used or recommended to users?

Agreements on rights of use and licenses

Guidance:

- Who owns and administers the data? How are ownership and user rights agreed?
- Who has the right to use the data?
- What kinds of guidelines on licences do you give users? What licence(s) do you recommend for data sharing?

Opening or sharing data

Guidance:

Describe the guidelines you give users on the following issues:

- What part of the data can be made openly available or published?
- Where can the data, or their metadata, be made available?
- How should the research infrastructure be cited?

Documentation & metadata

Guidance:

- What kind of tools and guidance do/will you provide for data documentation and metadata?
- Does your infrastructure produce standardised metadata?
- If the users produce metadata, how do you support standardised metadata production?
- Do you provide a unique and persistent identifier (such as a Digital Object Identifier (DOI)) to datasets?

Storage, backup & access control to data

Guidance:

- Do you provide service for data storage or backups?
- Do you provide service for storing sensitive data?
- How do you control access to data storage?
- What kind of guidelines do/will you provide for long-term preservation of data?